

Report to: South London Waste Partnership (SLWP)
Joint Waste Committee

Date: Thursday 10 December 2015

Report of: South London Waste Partnership Management Group

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Chair of the Meeting:
Steve Iles, Chair of Management Group

<p>Report title: SOUTH LONDON WASTE PARTNERSHIP DRAFT BUDGET FOR 2016/17</p>
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<p>Summary This paper provides the proposed budget for the Partnership for 2016/17 for its core activities.</p>
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<p>Recommendations</p> <ol style="list-style-type: none"> 1. To agree the proposed budget for the core activities of the Partnership as set out in 2.1. 2. To agree the proposed budget for Residual Waste Procurement as set out in 2.7.
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<p>Background Documents and Previous Decisions Previous budget reports.</p>
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1. Background

- 1.1. The Partnership is required to produce a draft budget for consideration by the Joint Waste Committee by 31st October each year. In accordance with the Inter Authority Agreement (IAA) the agreed draft budget is then subjected to consideration by the individual boroughs before a finalised budget is taken to the Joint Waste Committee for approval. The IAA sets out that the final budget must be approved by 31st December each year.

2. Issues

- 2.1. The draft budget for Core Activities and the Residual Waste Procurement were agreed at Joint Waste Committee on 15 September 2015. The tables below provide detail of the budgets for 2016/17 agreed at JWC and the proposed budgets to be presented to JWC for approval at its next meeting on 10 December. The tables below also include the approved 2015/16 budget for comparison.

Core Activities

Item	2015/16 Approved Budget £
<i>External Advisors</i>	50,000
<i>Project & Contract Management</i>	300,000
<i>Internal Advisors and Accounting</i>	75,000
<i>Document and Data Management</i>	20,000
<i>Audit Fee</i>	2,500
<i>Communications</i>	50,000
TOTAL	497,500
COST PER BOROUGH	124,375

Item	2016/17 Budget agreed JWC 15/9/15 £	2016/17 Final Proposed Budget £
<i>Internal & External Advisors and Accounting</i>	125,000	125,000
<i>SLWP Staff Resources</i>	300,000	325,000
<i>Document and Data Management</i>	20,000	20,000
<i>Audit Fee</i>	2,500	2,500
<i>Communications</i>	50,000	25,000
TOTAL	497,500	497,500
COST PER BOROUGH	124,375	124,375

- 2.2. Inflation has been contained within the above budgets, resulting in an estimated saving of approximately £6k for 2016/17.
- 2.3. The Internal & External Advisors and Accounting budget allows the Partnership to engage external and internal (legal) advisors to provide expert legal, financial and technical advice in respect of both Phase A and Phase B contracts. This also includes a recharge from Kingston for providing finance activities for managing Phase A transactions (£25k), and a recharge from

Croydon for providing finance activities for Phase B and HRRC transactions (£25k).

- 2.4. The SLWP Staff Resources budget contains provision for five posts, the Strategic Partnership Manager, a Contract Manager, a Project Support Officer, a Contract Data Officer, and a Communications Officer. The Contract Data Officer post is currently being held vacant and the need for this post is being reviewed by the Strategic Partnership Manager. The Communications Officer post is to be recruited shortly on a fixed term contract. The SLWP Staff Resources budget also contains a small provision for staff training.
- 2.5. Document and Data Management provides data storage for the Partnership's data room to allow the sharing of documents across the Partnership and for the storage of project documentation in an online library which is available on-licence to authorised stakeholders.
- 2.6. The communications budget of £25k provides for communications resources in respect of planning and delivering communications activities.

Project Activities

- 2.7. The table below details the proposed budget requirement of the Partnership for a Residual Waste Procurement.

Item	Estimate £
<i>Advisor Consortium</i>	55,000
<i>Internal Legal Advice</i>	4,500
TOTAL	59,500
COST PER BOROUGH	14,875

- 2.8. The Residual Waste Procurement budget provides resources for a project to procure short term provision for residual waste disposal prior to the Energy Recovery Facility reaching operational completion. This capacity is required in the short term due to a two year delay in the ERF project associated with the Judicial Review of the planning decision. This delay has created a gap in residual waste disposal capacity of about 12 months duration, however is dependent upon the ERF construction programme, where additional provision is needed. The current disposal contractor Viridor are contractually obliged to receive this waste, however the procurement would aim to secure an improved price.

3. Recommendations

- 3.1. To agree the proposed budget for the core activities of the Partnership as set out in 2.1.
- 3.2. To agree the proposed budget for a Residual Waste Procurement as set out in 2.7.

4. Impacts and Implications:

Finance

- 4.1 Contained within report.

Legal

- 4.2 Section 9 of the Inter Authority Agreement sets out the budget setting process for the Joint Waste Committee. This is referred to within the body of the report.

5 Appendices

- 5.1 None